



STATE OF ALASKA  
DEPARTMENT OF CORRECTIONS

## AK-2SR NCIC Data Reporting Guide

The data collected from NCIC will not impact the current AK-2SR Pretrial Risk Assessment scores; rather it will be information that is made available to judges in formulating release decisions.

NCIC data can be incomplete at times, therefore if the criminal history data does not have a known disposition (i.e. the disposition is blank, it says unknown) the data cannot be counted as a conviction.

Alaska information should not be used in the NCIC. Only out of state data should be used to complete the NCIC questions. If there is Alaska information, it should not go towards completing the NCIC questions.

A defendant may have criminal history in NCIC, but no verified convictions. If this is the case, the assessor should indicate that there is criminal history and then fill out that there are no convictions.

To ensure staff report NCIC data in a uniform way, the following definitions apply:

- **Total number of prior misdemeanor convictions:** total number of prior misdemeanor charges that resulted in a conviction. If an individual has only one previous case that resulted in two misdemeanor convictions, 2 would be the correct number to record.
- **Total number of prior felony convictions:** total number of prior felony charges that resulted in a conviction. If the individual has only one previous case that resulted in two felony convictions, 2 would be the correct number to record.
- **Total number of person (violent) convictions:** total number of prior person/violent charges that resulted in a conviction (the definition of a person crime should be as defined by AS 11.41 offenses). If an individual has only one previous case that resulted in two person/violent convictions, 2 would be the correct number to record.
  - The reason person and violent are used interchangeably is because some of the national data may label a crime as 'violent' based on certain state statutes. However, the charges counted here should be based on the 'person' crimes in the Alaska Statute. The label in NCIC may state 'violent' instead of 'person.'
- **Total number of prior convictions with unknown severity:** total number of prior charges that an individual was convicted of and the severity of the offense is not recorded in NCIC. If an individual has one previous case that resulted in two unknown severity charges, 2 would be the correct number to record.
  - This category is only for convictions that do not have a listed severity. If the conviction is labeled as a felony or misdemeanor, then it would be counted in the total number of prior felony or misdemeanor, not in this category.
  - If there is disposition information for the unknown severity cases, answer the sentence information (incarcerations and probation questions below) accordingly.
- **Total number of prior incarcerations:** the total number of prior cases that resulted in a sentence that included a period of incarceration that was not wholly suspended. If an individual has only one previous case that consisted of two charges which each had a sentence including a period of incarceration, 1 would be the correct number (this is because it is based off the number of cases, not number of charges.)
  - Parole is typically not a sentence in itself, but is often a form of early supervised release as a part of an incarceration sentence. If NCIC indicates there is a sentence with parole, the assessor should verify if NCIC



STATE OF ALASKA  
DEPARTMENT OF CORRECTIONS

indicates there was a sentence with incarceration. If the NCIC only shows a history of parole, but does not reflect an incarceration sentence, this cannot count as a prior incarceration because the data are unverifiable.

- **Total number of prior sentences that included a period of probation:** the total number of prior CASES that resulted in a sentence that included a period of probation. If an individual has only one previous case that consisted of two charges which each had a sentence including probation, 1 would be the correct number. (This is because it is based off the number of cases, not number of charges.)
  - This does **NOT** include parole (because parole is coupled with an incarceration sentence).
- **Total number of prior full probation revocations (i.e. flat time):** the total number of prior CASES that resulted in a probation revocation. If an individual has only one previous case that consisted of two charges which each had a probation revocation, 1 would be the correct number (this is because it is based off the number of cases, not number of charges).