Authority

In accordance with 22 AAC 05.155, the Department will maintain a manual comprised of policies and procedures established by the Commissioner to interpret and implement relevant sections of the Alaska Statutes and 22 AAC.

References

Alaska Statutes
AS 33.05.010
AS 33.16.180
AS 33.36.110
AS 44.28.030

Application

All staff and offenders.

Purpose

To establish uniform procedures within the Department for authorizing offender travel outside the State of Alaska to locations authorized by the Interstate Compact on Probations and Parolees.

Policy

Offenders must obtain permission to travel outside of Alaska.

Procedures

A. Interstate Travel Permit

Offenders may be permitted to travel outside the State of Alaska to locations authorized by the Interstate Compact on Probationers and Parolees and in accordance with the guidelines set by the compact. Prior to permitting an offender to travel outside the state, the Probation Officer shall ensure that:

1. The offender does not have any court or parole board action pending.
2. The offender does not have any unresolved probation or parole violations pending.
3. The offender has written permission from all treatment programs the offender is participating in to be absent for the duration of the trip.
4. The offender’s travel does not present a risk of harm to any victims.
5. The offender is in compliance and current with all restitution and court-ordered obligations (i.e., dependent support). Additionally, the Probation Officer shall advise the offender requesting interstate transfer of supervision that generally 50% of the offender’s restitution must be paid prior to leaving the State. A regular payment schedule for the remaining restitution must be established and made a condition of the interstate transfer agreement. Exceptions to the 50% restitution payment requirement shall be submitted in writing to the Alaska Compact Administrator for approval.

Once the Probation Officer has verified the above, the Officer shall issue a Travel Permit (Form 915.02A) to authorize the travel.

B. Duration of Travel Permit

A Travel Permit is valid for travel outside the state for a maximum of thirty (30) days. Any extension of the permit must be approved by the Alaska Interstate Compact Administrator.
C. Sex Offenders

Sex offenders are prohibited from leaving the State without prior permission from the Alaska Interstate Compact Administrator.

Implementation

This policy and procedure is effective 14 days following the date signed by the Commissioner. Each Manager shall incorporate the contents of this document into local policy and procedure. All local policies and procedures must conform to the contents of this document; any deviation from the contents of this document must be approved in writing by the Division Director.

November 26, 2002
Date

Margaret M. Pugh, Commissioner
Department of Corrections

Applicable forms:
915.02A