Authority

In accordance with 22 AAC 05.155, the Department will maintain a manual comprised of policies and procedures established by the Commissioner to interpret and implement relevant sections of the Alaska Statutes and 22 AAC.

References

Alaska Statutes
AS 33.05.020
AS 33.05.040
AS 33.16.180
AS 33.30.021
AS 44.28.030

Purpose

To establish uniform procedures within the Department for the investigation and classification of violations of probation or parole supervision.

Application

All staff and offenders.

Policy

Violations of supervision conditions will be investigated, and classified as serious or minor. The Probation Officer will determine the appropriate response.

Procedures

A. A Probation Officer shall investigate all allegations of violations of the conditions of supervision. If the probation officer determines probable cause exists and the violation is a:
   1. Serious violation, the Probation Officer shall file a probation or a parole violation report unless other action to resolve the event is approved by the supervising Probation Officer III; or
   2. Minor violation, the Probation Officer will attempt to resolve the situation without filing a probation or parole violation report. A minor violation may be resolved through counseling, behavior contracts, letters of warning, or other appropriate means.

B. In dual supervision cases, one violation report will be filed unless the supervising Probation Officer III directs otherwise.

C. Confidential Informants
   1. If an allegation of a violation of supervision is made by a confidential informant, the Probation Officer shall make every effort to protect the confidentiality of the informant.

Implementation

This policy and procedure is effective 14 days following the date signed by the Commissioner. Each Manager shall incorporate the contents of this document into local policy and procedure. All local policies and procedures must conform to the contents of this document; any deviation from the contents of this document must be approved in writing by the Division Director.
November 27, 2002

Applicable forms:
902.14A
904.14B

Margaret M. Pugh, Commissioner
Department of Corrections