

	State of Alaska Department of Corrections Policies and Procedures	Index #: 902.05	Page 1 of 1
		Effective:	Reviewed:
		Distribution:	Due for Rev:
	Chapter: Intake Classification and Supervision	Subject: Initial Supervision Interview	

Policy

The probation officer will conduct an initial supervision interview following sentencing or release from incarceration.

Procedures

- A. The initial supervision interview shall be done within five (5) working days of official notification of the requirement to supervise and the commencement date of the supervision. At the interview the probation officer shall:
1. Explain the supervision conditions to the offender and provide the offender with a copy of the conditions.
 2. Record in the case record the offender's address, telephone number, place of employment, and the relationship of other person(s) residing with the offender, as well as any other information the officer deems pertinent.
 3. Inform the offender, in writing, they are prohibited from registering to vote, voting, serving as a juror, running for public office or being appointed to a board or commission of a state government.
 4. Inform the offender, in writing, of the federal and state firearms possession prohibition.
 5. Inform the offender, in writing, they are prohibited from acting as an undercover agent for any law enforcement agency, unless such action is authorized by the court.
 6. Inform any offenders convicted of a sex offense, in writing, they are required to register with the Alaska State Troopers.
 7. Inform sex offenders required to register that it is a felony offense for an offender, not a parent, guardian or lawful custodian, to be left with the custody of a child 16 years or younger.
 8. Inform the offender it is a felony for a parent, guardian or lawful custodian to leave a child 16 or younger with an offender knowing the offender has previously physically mistreated, had sexual contact with a child which caused physical injury or had sexual contact with a child.
 9. Take two (2) photographs of the offender.
 10. Define, in writing, the area of the state in which the offender must remain, and inform the offender of the procedure to obtain a travel pass to travel outside that area.

October 15, 1998
 Date

Margaret M. Pugh
 Margaret M. Pugh, Commissioner
 Department of Corrections

Authority:

- A.S. 44.28.030
- A.S. 33.05.050
- A.S. 33.30.021
- A.S. 33.16.180

Forms applicable to this policy:

- 20-902.05A Civil Rights Modification
- 20-902.05B Travel Region of Residence
- 20-603.01B Monthly Report For

20-902.08A General Conditions of Probation
20-902.05A1 Parole Board Form-Standard Conditions of Discretionary Parole
20-902.05B1 Parole Board form- Standard Conditions of Mandatory Parole
