Authority

In accordance with AS 44.28.030, AS 33.30.030, and 22 AAC 05.155, the Department of Corrections shall develop and adopt policies and procedures that are consistent with laws for the guidance, government and administration of correctional facilities, programs and field services.

Purpose

To establish procedures to ensure prisoners have adequate outer clothing for climatic conditions upon release from incarceration in a Departmental institution.

Application

To all employees and prisoners.

Definitions

As used in this policy, the following definitions shall apply:

None applicable.

Policy

The Department will ensure that all prisoners released from incarceration are properly clothed for climatic conditions at the time. Each Superintendent shall develop and maintain procedures for the issue of suitable outer clothing to those prisoners needing and not having such clothing at the time of release.

Procedures

A. All prisoners shall receive all personal clothing and property being held by the facility at time of discharge in accordance with 818.06, Release Procedures.

B. During weather conditions where the prisoner does not have adequate outer clothing for conditions, the institution will provide outer clothing consistent with conditions. Such outer clothing may be obtained from charitable or surplus sources such as the Chaplaincy Coordinator, Salvation Army, Government Surplus, etc. If outer clothing must be purchased, it must be procured by the most economical means available to the institution.

C. All prisoners issued outer clothing per this policy shall sign a receipt for same and bear responsibility for returning clothing to the Department. Issued clothing loaned to the prisoner at release must be returned within 30 days of release. Return may be through the supervising community corrections probation officer or the nearest office, institution or unit of the Department to the destination or residence of the individual to whom the clothing was issued.

D. The issuing Superintendent shall establish procedures for the recovery or billing reimbursement for clothing issued and not returned under this policy.

Implementation

This policy and procedure is effective as of the date signed by the Commissioner. Each Manager shall incorporate the contents of this document into local policy and procedure within 14 days. All local policies and procedures must conform to the contents of this document and any deviation from the contents of this document must be approved in writing by the Commissioner or designee.
October 15, 1985

Roger V. Endell, Commissioner
Department of Corrections