

	State of Alaska Department of Corrections Policies and Procedures	Index #: 812.03	Page 1 of 1
		Effective: 83/08/30	Reviewed:
		Distribution: A,B,C	Due for Rev:
	Chapter: Prisoner Work Programs		
Subject: Prisoner Employment			

Authority

In accordance with AS 33.30.030 and 7 AAC 60.155, the Adult Corrections Agency shall develop and adopt policies and procedures that are consistent with laws for the guidance, government and administration of correctional facilities, programs and field services. Pursuant to Administrative Order No. 77, Secs. (1) and (3-5), under the authority of Art. III, Secs. (1), (23) and (24) of the Alaska Constitution, the Commissioner of Health and Social Services shall delegate the statutory powers over Adult Corrections to the office of the Deputy Commissioner.

Purpose

To establish guidelines, whereby prisoners may be productively employed, whether in the community or within the Adult Corrections Agency. This does not include employment in the Correctional Industries Program.

Application

To all; Superintendents, Assistant Superintendents, employees, especially those employees involved in prisoner employment programming, and to prisoners.

Definitions:

As used in this policy, the following definition applies:

A. Productive Employment:

Productive employment for prisoners, (types of employment listed in the procedures section), is work performed inside or outside of an institution.

Policy:

It is the policy of the State of Alaska, that prisoners be productively employed for as many hours each day as feasible, not to exceed forty (40) hours per week, unless overtime has been specifically approved by the Deputy Commissioner.

- A. The Superintendent may require sentenced prisoners to be productively employed.
- B. The Deputy Commissioner may require each Superintendent to assign a number of prisoners, from their respective institutions, to projects as described in Section VI. of this policy.

Procedures

- A. After consideration by the Classification Committee~ the Superintendent may assign any prisoner to productive employment.
- B. The Classification Committee shall consider; the prisoner's medical history, institutional behavior, charges, and length and conditions of sentence, I before recommending a prisoner for assignment to productive employment and a specific job classification, as described in the Procedures section of this policy.
- C. Types of Prisoner Employment:
Productive employment of prisoners shall include, but not be limited to the following types of employment, inside and outside of the institution.
 1. Routine maintenance and the support services essential to the operation of a facility.
 2. Public conservation projects including; forest fire prevention and control, forest and watershed enhancement, recreational area development and clean-up, construction and maintenance of trails and

campsites, fish and game enhancement projects, soil conservation, and forest and watershed revegetation.

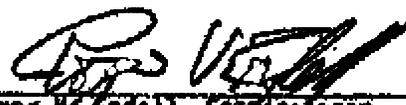
- a. The Deputy Commissioner may enter into contracts or cooperative agreements with any public agency for the performance of conservation projects.
- 3. Other work performed inside or outside of a prisoner facility~ if the work has a minimal negative impact on an existing private industry or labor force in the State, as determined by the Deputy Commissioner.
- D. The Deputy Commissioner may direct a prisoner to participate in a type of productive employment, listed in the procedures section, while the prisoner is confined in prison. A prisoner who refuses to participate in productive employment, when directed under this section, is subject to disciplinary sanctions imposed in accordance with 7 AAC 60.400 and regulations adopted by the Deputy Commissioner.

Implementation:

This policy and procedure is effective as of the date signed by the Deputy Commissioner. The Superintendent of each facility shall incorporate the contents of this document into local policy and procedure within fourteen (14) days. All local policies and procedures must conform to the contents of this document and any deviation from the contents of this document must be approved in writing by the Deputy Commissioner or designee.

DATE

1-30-86



Roger W. Endell, Commissioner
Department of Corrections