

ORIGINAL

Policy

- A. The Department shall schedule regular sick calls for prisoners to register their health complaints.

Procedures

- A. **Access to Sick Call.** All prisoners, including those on furlough and in restitution centers, may attend sick call. See Policy #818.02, Furlough; #818.04, Community Programs; and #807.02, Access to Health Care Services.

1. The Superintendent shall establish special procedures for prisoners with a risk status so they have access to sick call.
2. Prisoners in administrative or punitive segregation shall have the same access to sick call as other prisoners. Health care personnel shall visit the segregation unit daily and record each visit in the segregation log in accordance with policy #803.11, Permanent Record Logs.

B. Sick Call Schedule

1. A physician, physician's assistant, or other qualified health care personnel shall conduct sick calls for prisoners for the following minimum times and as posted or announced:
 - a. at least one day per week in facilities of fewer than 50 prisoners;
 - b. at least three days per week in facilities of 50 to 200 prisoners; and
 - c. at least five days per week in facilities of over 200 prisoners.
2. Nurses may conduct sick call under established protocols.

- C. **Sick Call Services.** Health care staff shall perform the following services during sick call, and shall record all information in the prisoner's health care progress notes (form 807.06A) and on the Sick Call Activity Record (SCAR) (form 807.11A):

1. obtain the prisoner's name, medical complaint, and medical history;
 2. examine and treat the prisoner to the extent possible; and
 3. schedule the prisoner for an appointment with a health care provider if necessary.
-

D. SCAR. The health care department shall maintain the SCAR documents for three years and then destroy them.

ORIGINAL

July 9, 1995
Date

Margaret M. Pugh
Margaret M. Pugh, Commissioner
Department of Corrections

Authority: *Cleary* Final Order, 3AN-81-5274 CIV, Sept. 1990
A.S. 33.30.021
A.S. 44.28.030
22 AAC 05.155

Applicable Forms:
807.06A
807.11A