**DPP Pre-Sentencing Documents List:**

**All documents are to be kept until the sentencing is complete. At that time, the following documents may be purged from files:**

* Crime scene pictures.
* Autopsy reports.
* Lab reports.
* Victim medical reports.
* Lists of seized evidence.
* Bail release information.
* Change of attorneys.
* General legal arguments between the attorneys.
* Federal PSR.
* Juvenile reports and documentation.
* Out of state judgments and police reports.
* Notes taken during interviews and research.
* Duplicate chronological entries.
* Buck slips or electronic receipts of the file being received by all legal parties.
* JOMIS / Juvenile history print outs.
* Restitution receipts.
* Child support information.
* Any other information that was gathered during the investigation process and noted within the presentence report.

**All other documents, including APSIN printouts, police reports (minus the information noted above), PSR worksheets, charging documents, PSR, victim letter, current chronological entries and the LSIR must be placed in to the offender’s case record for permanent retention.**