

OFFENDER TRUST ACCOUNT

Request for Disbursement of Funds

I, \_\_\_\_\_, OTIS # \_\_\_\_\_ hereby request that  
\_\_\_\_\_ Dollars \$ \_\_\_\_\_ . \_\_\_\_\_ be disbursed from my

offender account to: Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Reason for request: \_\_\_\_\_

\_\_\_\_\_

This disbursement is made:  one time  monthly. I understand that this disbursement will be dependent upon sufficient funds in my account.

\_\_\_\_\_  
Date Signature  
.....

Institution: \_\_\_\_\_  Forwarded, Approved  Returned, Disapproved

Date: \_\_\_\_\_ Action Taken: \_\_\_\_\_

\_\_\_\_\_  
Cash Received By Officer's Signature  
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Offender Account Control Section:  
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Distribution: White-Onetime: Institution Monthly: Restitution Unit Yellow-File Pink-Prisoner