
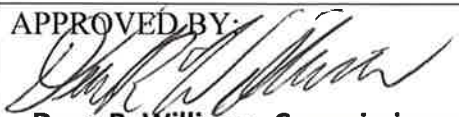


STATE OF ALASKA DEPARTMENT OF CORRECTIONS  POLICIES & PROCEDURES	SECTION: Pretrial Enforcement		PAGE: Page 1 of 2
	CHAPTER: 1350	NUMBER: 1350.08	P&P TYPE: Public
	TITLE: Case Review Team (CRT)		
	APPROVED BY:  Dean R. Williams, Commissioner		DATE: 04/12/18
ATTACHMENTS / FORMS: (None.)		AUTHORITY / REFERENCES: 22 AAC 05.155 AS 33.30.011 AS 33.07.010-030 AS 33.30.021 AS 33.05.010 AS 44.28.030 AS 33.16.180	

DISCUSSION:

A Case Review Team (CRT) is an informal process for reviewing and discussing complex or challenging situations that arise during the course of supervising a caseload. Pretrial Officers (PO) are encouraged to request and utilize CRTs to assist in ensuring consistency, fairness, and a balanced approach to supervision and recommendations regarding a case.

POLICY:

It is the policy of the Department of Corrections (DOC) to ensure that pretrial defendants are supervised with the most appropriate conditions and responses. CRTs provide a mechanism for POs to receive team input for more complex situations related to case management.

APPLICATION:

This policy and procedure will apply to all Pretrial Enforcement Division (PED) employees.

DEFINITIONS:

For definitions of key words or phrases used in this policy and other policies concerning the Pretrial Enforcement Division (PED), please refer to DOC P&P 1300.09, Pretrial Enforcement Division Definitions.

PROCEDURES:

- I. CRT Composition:
The CRT should be comprised of three (3) Pretrial Officers including at least one (1) Pretrial Supervisor.
- II. CRT Review Scope:
CRTs may be helpful to review situations such as:
 - A. Recommended supervision contacts needed to ensure compliance with conditions of release to achieve public safety;

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- B. Recommendations for violations and conditions of release;
- C. Recommendations to assist defendants with services; and
- D. Other general case management issues.

III. CRT Procedures:

The CRT will include the following steps when making a decision:

A. The supervising officer shall provide a case overview that includes:

- 1. A review of the defendant's pretrial actuarial risk assessment;
- 2. A review of the defendant's criminal history;
- 3. A review of the defendant's conduct while on supervision, noting both positive and negative conduct;
- 4. A review of the defendant's conditions of release;
- 5. Other factors related and important to the case; and
- 6. The matter for which the CRT has been requested.

B. Meet and discuss the pros and cons on the current issue.

Note: Conditions of release, public safety and court appearance should be the main factors taken into account during decision making.

C. Document the court-approved decision in the DOC offender management system if changes in supervision or recommendations to the court result from a CRT.

D. Notify any parties that the decision affects i.e.:

- 1. The Courts;
- 2. Attorneys;
- 3. Victims;
- 4. Other divisions within DOC; and
- 5. Law enforcement agencies.

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