

(USE STATE LETTERHEAD)

DUTY TO WARN
NOTIFICATION LETTER

Date:

Name:

Address:

RE:

To Whom It May Concern:

Please be advised that (name of offender) will be released from incarceration and will be returning to (name of town or area). (Name of offender) was convicted of (list crime(s) here) on (dates of crimes) and was sentenced to (length of composite sentence).

(Name of offender) will be/will not be on Probation/Parole supervision until (supervision expiration date). Enclosed is a copy of the Judgment, which lists the conditions of probation (name of offender) will be required to follow.

Offender has made threats against you as follows: _____

Should you have any questions or comments, please contact me.

Sincerely,

Probation Officer

Attachments: Judgment/Parole Order
PSR Criminal History