

# Memorandum



# State of Alaska

Department of Corrections  
Goose Creek Correctional Center  
PO Box 877790  
Wasilla, Alaska 99687  
Phone (907) 864-8100 Fax (907) 864-8428

To: Goose Creek Inmate Population

From: Assistant Superintendent Brumfiel

Re: Inmate Mail Procedures

Date: April 3, 2014

Beginning April 17, 2014, Goose Creek Correctional Center will begin photocopying all incoming articles of mail (letters, drawings and greeting cards). Inmates will receive a black & white copy of the envelope and the letter. The originals will be disposed of by the facility. Greeting cards will be placed in the inmate's property where it will be stored until it is disbursed or the inmate is released. Requests to obtain the greeting cards from Property will be denied. Inmates will still receive original photographs if the photographs don't test for drugs.

A notice of this action will be posted at the front desk of Goose Creek Correctional Center and posted on our website.

Please take this opportunity to notice your family and friends of this change.

Outgoing articles of mail, including greeting cards purchased through commissary, will not be affected by these changes.