How to add your MSDSonline HQ link to your Desktop as a shortcut

1. Click Start, and navigate to All Programs.

2. Right-Click the Internet Explorer icon and drag it to your desktop, select ‘Copy Here’.

3. You should now have a new desktop icon called Internet Explorer, right-click on it and choose “Properties”.
4. In the “Target” section of your Internet Explorer Properties add a space to the end of the target and add your URL. Click **OK**.

6. You can rename your desktop shortcut by right-clicking the icon again and choose Rename. Rename the icon to help identify it as your MSDSonline Viewer Link. Hit **ENTER**.
7. If you wish to add the MSDSonline Icon to your desktop shortcut simply right click on your desktop icon and select Properties. From your properties screen select “Change Icon”. Search for your icon and click OK.