**Probation and Parole Electronic Audit Report:**

**Supervisor:**

**Probation Officer:**

**Caseload Size:**

**Date Reviewed with PO:**

**Packet to be returned to PO III with all corrections completed no later than:**

**Files to be Closed Out Immediately:**

**FIELD PO DESKTOP REPORT**

(each section should have an ACOMS offender number listed for those needing correction/updating)

**Past Due Assessments:**

**Unclassified Cases:**

**Missing or Expired Probation/Parole Expiration Dates:**

**Past Due Office Visits:**

**Past Due Residence Visits:**

**LEGAL STATUS AUDIT REPORT**

(each section should have an ACOMS offender number listed for those needing correction/updating)

**Inmate cases to review and close:**

**Legal Status/Current Location:**

**PO WORKLOAD REPORT**

(each section should have an ACOMS offender number listed for those needing correction/updating)

**Sex Offenders:**

**Domestic Violence:**

**Minimum Cases:**

**SUPERVISOR COMMENTS/NOTES:**

|  |
| --- |
| Date Re-Audited:\_\_\_\_\_\_\_\_\_\_ Supervisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Complete/IncompleteDate Audit Results Forwarded to CPO/DCPO:\_\_\_\_\_\_\_\_\_\_\_\_Date of CPO/DCPO Review:\_\_\_\_\_\_\_\_\_CPO/DCPO:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Complete/Incomplete  |

Attachments:

ACOMS Printout (Field PO Desktop Report, Legal Status, PO Workload Report)