

STATE OF ALASKA

DEPARTMENT OF CORRECTIONS

Enter Pretrial or Probation Office.

**Field Observation Report Form:**

|  |  |  |
| --- | --- | --- |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Probation Officer: Date: Supervisor/Designee:**

 **RATING INSTRUCTIONS:**

If a trainee scores a 1, 2, or 5 in any category, the rater should justify the score in writing in the ‘Narrative’ portion of this form by making comments or observations. The score may also be justified by attaching documentation (range data logs, reports, etc.)

 **RATING SCALE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Unacceptable**   | **Needs Improvement**   | **Acceptable**   | **Highly Acceptable**   | **Superior**   |
| **1**   | **2**   | **3**   | **4**   | **5**   |

**FACTORS:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|   |   | **1**  | **2**  | **3**  | **4**  | **5**  |
| **1**   | **Appearance & Preparedness for Duty**   | [ ]   | [ ]   | [ ]   | [ ]   | [ ]   |
| **2**   | **Interpersonal Skills with Colleagues / Other Agencies**   | [ ]   | [ ]   | [ ]   | [ ]   | [ ]   |
| **3**   | **Follows Directives & Orders**   | [ ]   | [ ]   | [ ]   | [ ]   | [ ]   |
| **4**   | **Accepts Criticism & Makes Adjustments**   | [ ]   | [ ]   | [ ]   | [ ]   | [ ]   |
| **5**   | **Willingness / Initiative for Tasks / Assignments**   | [ ]   | [ ]   | [ ]   | [ ]   | [ ]   |
| **6**   | **Officer Safety**   | [ ]   | [ ]   | [ ]   | [ ]   | [ ]   |
| **7**   | **Performance Under Stress**   | [ ]   | [ ]   | [ ]   | [ ]   | [ ]   |
| **8**   | **Communication With Citizens & Offenders**   | [ ]   | [ ]   | [ ]   | [ ]   | [ ]   |
| **9**   | **Debrief & Acceptance f Field Performance Feedback**   | [ ]   | [ ]   | [ ]   | [ ]   | [ ]   |

**RATING SCALE NARRATIVE:**  The rater is encouraged to comment on all ratings, but it is not required to do so.

|  |  |  |  |
| --- | --- | --- | --- |
| **Rater:**   | Click here to enter text. | **Office:**   | Click here to enter text. |
| **Title:**   | Click here to enter text. | **Overall Rating:**   | Click here to enter text. |

 **NARRATIVE (Mandatory):** Click or tap here to enter text.